

YOU MAY EMAIL THIS TO: [ICSO@CO.ISLAND.WA.US](mailto:ICSO@CO.ISLAND.WA.US)

## ISLAND COUNTY SHERIFF'S OFFICE

### PUBLIC DISCLOSURE REQUEST FOR INFORMATION

<b>CASE OR INCIDENT NUMBER:</b>		
<b>REQUESTOR INFORMATION</b>		<b>DATE:</b>
<b>NAME OF REQUESTOR</b>	<b>ADDRESS</b>	<b>PHONE</b>
		<b>DATE OF BIRTH</b>
I WISH TO _____ INSPECT _____ COPY _____ EMAIL OF THE FOLLOWING RECORDS:		
EMAIL ADDRESS _____		
<b>IF THE RECORDS CONCERN INDIVIDUALS(S) OTHER THAN REQUESTOR STATE:</b>		<b>IS/ARE THE RECORDS FOR COMMERCIAL PURPOSES?</b>
		_____
<b>SIGNATURE OF REQUESTOR:</b>	<b>REQUEST MADE IN:</b>	
	PERSON <input type="checkbox"/> MAIL <input type="checkbox"/> PHONE <input type="checkbox"/>	
<b>AGENCY RESPONSE</b>		
ACCESS ALLOWED <input type="checkbox"/> THE APPLICABLE DEPARTMENT HAS BEEN NOTIFIED, AND YOU MAY ACCESS THE REQUESTED RECORDS. <u>(COPY CHARGE IS .25CENTS/PAGE)</u>		
ACCESS IS DENIED <input type="checkbox"/> IT HAS BEEN DETERMINED THAT THE RECORDS YOU HAVE REQUESTED ARE EXEMPT UNDER THE LAW FOR THE FOLLOWING REASONS:		
NO RECORDS FOUND <input type="checkbox"/> EXPLANATION: _____		
AMOUNT DUE: \$ _____		
RECEIPT NUMBER _____		
DATE OF PICK UP _____		
<b><u>UNLESS OTHERWISE NOTIFIED, RESPONSE BY THIS AGENCY WILL BE MADE WITHIN TEN WORKING DAYS</u></b>		
<b>NOTIFICATION</b>		
<b>DATE NOTIFIED:</b>	<b>NOTIFICATION MADE BY:</b>	<b>PERSON NOTIFIED:</b>
	MAIL <input type="checkbox"/> PHONE <input type="checkbox"/> IN PERSON <input type="checkbox"/>	
<i>I CERTIFY THAT NOTIFICATION OF FINAL AGENCY RESPONSE WAS CARRIED OUT BY AS STATED ABOVE</i>		<i>I CERTIFY THAT NOTIFICATION OF FINAL AGENCY RESPONSE WAS RECEIVED BY ME</i>
<b>EMPLOYEE SIGNATURE</b>	<b>REQUESTOR SIGNATURE</b>	