

ISLAND COUNTY
LIST OF MANDATED SERVICES & PROGRAMS

DEPARTMENT	MANDATED	ESSENTIAL	NON MANDATED
ASSESSOR	<ul style="list-style-type: none"> • Property assessments & revaluations • Mapping & parcel segregation • Senior Citizen & Disability programs • Open Space and Public Benefit Rating Systems administration 		
AUDITOR	<ul style="list-style-type: none"> • Elections • Voter Registration • Recording • Vehicle Licensing • Financial Accounting & Auditing • Records Management • Audit & issue checks for Special Purpose Districts 		
BUDGET DIRECTOR CLERK OF THE BOCC	<ul style="list-style-type: none"> • Annual Budget • BOCC meeting documentation/distribution • Public records requests 		
CENTRAL SERVICES		<ul style="list-style-type: none"> • Computer system technology & support • Telecommunications • Mailroom 	

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CLERK	<ul style="list-style-type: none"> • Provide access, maintain and ensure preservation of Superior Court records and proceedings • Financial Officer of Court • Ex-Officio Clerk of the Court • Protection orders, writs and summons • Process tax liens and warrants • Process appeals for lower costs; prepare appeals for Court of Appeal/State Supreme Court 		<ul style="list-style-type: none"> • Collections program of legal financial obligations (restitution, fines, etc.)
CIVIL SERVICE	<ul style="list-style-type: none"> • Civil Service Board 		
COMMISSIONERS	<ul style="list-style-type: none"> • Legislative authority • Public meetings & minutes • Public Disclosure Requests 	<ul style="list-style-type: none"> • Camano Annex "front office" for several depts. 	
CORONER	<ul style="list-style-type: none"> • Death investigations 		

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DISTRICT COURT	<ul style="list-style-type: none"> • Misdemeanor cases • Gross misdemeanor cases • Preliminary felony hearings • Civil infractions, traffic and non traffic • Small Claims Court (\$5,000 or less) • Civil Cases (\$75,000 or less • Domestic Violence & Harassment Protection Orders • Probation • Provide access, maintain and ensure preservation of District Court records 		<ul style="list-style-type: none"> • Municipal Departments <i>(costs shared between county, cities & town)</i>
EMERGENCY MANAGEMENT	<ul style="list-style-type: none"> • Disaster preparedness • Emergency Operations Plan • Emergency Operations Center 		
FACILITIES	<ul style="list-style-type: none"> • Physical safety, operation and maintenance of buildings • Trash removal • Sanitation 	<ul style="list-style-type: none"> • Preventive maintenance & repairs 	<ul style="list-style-type: none"> • Non-safety related projects

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GENERAL SERVICES ADMINISTRATION	<ul style="list-style-type: none"> • Public Defense • Risk Management • Board of Equalization • Burn Permits • Conservation Futures program <i>(funded by dedicated property tax levy)</i> • Dog Control & impound 	<ul style="list-style-type: none"> • Property management 	<ul style="list-style-type: none"> • County Fair <i>(funded by volunteer hours & fair receipts)</i> • Camano Multipurpose Facility • Animal Shelter Building costs
HUMAN RESOURCES	<ul style="list-style-type: none"> • Federal & state law compliance • Employee relations • Labor relations • Employee training • Compensation programs • Benefits administration 		<ul style="list-style-type: none"> • Wellness program <i>(grant funded)</i> • Employee Recognition program <i>(<\$100 per year)</i>
HUMAN SERVICES	<ul style="list-style-type: none"> • Alcohol substance abuse programs • Developmental disabilities programs • Jail Transition services • Housing Transition services • Homeless Housing Task Force • Low Income Housing program • Indigent Veterans Assistance 		

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MISCELLANEOUS	<ul style="list-style-type: none"> • Senior Service agencies • Northwest Clean Air Agency • Rural County Economic Development <i>(funded by special sales tax restricted by state law for this purpose)</i> • Tourism programs <i>(funded by special sales tax restricted by state law for this purpose)</i> • Enhanced 911 <i>(funded by telephone tax restricted by state law for this purposed)</i> • Historical Preservation Program • Emergency 911 <i>(funded by state fee)</i> • LEOFF Disability Board 	<ul style="list-style-type: none"> • Membership Washington Association of Counties 	<ul style="list-style-type: none"> • Impaired Driving Panels of Island County
PLANNING & COMMUNITY DEVELOPMENT	<ul style="list-style-type: none"> • Building permits (RCW 19.27) International Bldg Code International Residential Code International Mechanical Code International Fire Code Uniform Plumbing Code State Energy Code ADA State Ventilation and Indoor Air Quality • Enforcement – (RCW 36.70) All regulatory & permit programs have an enforcement element • GMA Planning (RCW 36.70A) 	<ul style="list-style-type: none"> • GIS mapping 	

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	<ul style="list-style-type: none"> • Critical Areas Regulations (RCW 36.70A) • Zoning, land use, Subdivision regulations (RCW 36.70 & 36.70A) • Long range (Comprehensive) planning (RCW 36.70 & 36.70A) • Shoreline Master Program and Shoreline Development Regulations (RCW 90.58) • SEPA Responsible Official (RCW 43.21C) • Addressing (Chapter 14.04A ICC) • Open Space and Public Benefit Rating Tax Programs (RCW 84.34) • Public Records Disclosure 		
PROSECUTING ATTORNEY	<ul style="list-style-type: none"> • Felony prosecutions • Drug Court <i>(funded by Mental Health sales taxes)</i> • Juvenile prosecutions • Misdemeanor prosecutions • Gross Misdemeanor prosecutions • County legal counsel 	<ul style="list-style-type: none"> • Crime victim/witness program (state grant funded) • County Code revisions • Truancy cases • Child Support Enforcement <i>(funded by state grant)</i> 	<ul style="list-style-type: none"> • Municipal prosecutions <i>(reimbursed by city and town)</i>

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HEALTH	<ul style="list-style-type: none"> • Communicable diseases • Public Health Assessments • Drinking water safety • Food safety <i>(fee supported)</i> • Liquid (septic, sewage, etc.) waste • Solid Waste (trash, litter, etc.) • Living Environment (general sanitation, shellfish, recreational water, animal diseases, etc.) <i>(partially grant supported)</i> • Tobacco prevention <i>(grant supported)</i> • Vital statistics • Salmon Recovery efforts • Shellfish protection district • Water Quality Monitoring Program for maintaining GMA compliance 	<ul style="list-style-type: none"> • WQAL septic loan program <i>(funded by low cost state loan program)</i> 	<ul style="list-style-type: none"> • Children's Commission <i>(\$30,000/yr + volunteer hours)</i> • Healthy Families program • Community Health Advisory Board <i>(state grant funds)</i>
PUBLIC WORKS	<ul style="list-style-type: none"> • County Roads construction, maintenance & preservation • Surface Water & Drainage management • Solid Waste management 		<ul style="list-style-type: none"> • County Parks • County Boat Ramps • County Ball fields • County Tennis Court • Paths & Trails • Four Springs Park <i>(supported by user fees)</i> • Grounds maintenance of County Facilities

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SHERIFF	<ul style="list-style-type: none"> • Conservation of "the peace" & safety • Execute court orders • Corrections Division (Jail) • Corrections (Jail) • Electronic Home Confinement • Search and rescue • Concealed weapons licenses • Sex offender registration & website • ICOM costs 	<ul style="list-style-type: none"> • Fire investigations • Registered Sex Offender residency verification <i>(funded by state grant)</i> • Marine Safety Unit <i>(funded by state fees)</i> 	<ul style="list-style-type: none"> • Citizens on Patrol
SUPERIOR, JUVENILE & FAMILY COURT SERVICES	<p>Superior Court</p> <ul style="list-style-type: none"> • Felony cases • Civil cases • Mediation • Court Facilitator program <i>(fee based)</i> <p>Juvenile Court</p> <ul style="list-style-type: none"> • Court appointed special advocates • Juvenile Probation programs • Family Treatment Court • Child Support Enforcement • Family Court • Juvenile Detention Center <i>(partially funded by sales tax restricted under state law for this purpose)</i> 		<ul style="list-style-type: none"> • Court reporters

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TREASURER	<ul style="list-style-type: none"> • Tax collection & tax distribution for Island County & special purpose districts located in Island County • Ex-officio collector of taxes for Cities and Town located in Island County • Investment of funds Island County & special purpose districts located in Island County • Debt service administration for Island County & special purpose districts located in Island County • Real estate excise tax affidavits/ownership property transfers • Tax foreclosures • Banking and cash management services for Island County & special purpose district located in Island County 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Dog licenses

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WSU EXTENSION	<ul style="list-style-type: none"> • Noxious Weed Control Board 		<ul style="list-style-type: none"> • 4-H Youth Programs • Master Gardeners • Livestock advisors • Beach Watchers <i>(grant funded)</i> • Lighthouse <i>(grant funded)</i> • Waste Wise <i>(grant funded)</i> • Sustainable Community <i>(grant funded)</i> • Marine Resources Committee <i>(grant funded)</i>

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