

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
AUGUST 23, 2010 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on August 23, 2010 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6<sup>th</sup> Street, Coupeville, Washington. Other topics for the Regular Session followed at 2:00 p.m. as shown on the agenda. Helen Price Johnson, Chair, Angie Homola, Member, and John Dean, Member were present.

**ROUNDTABLE WITH ISLAND COUNTY  
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS**

(Record Part 1)

**Elected Officials and Appointed Department Heads Attending:**

|                                |                               |                                 |
|--------------------------------|-------------------------------|---------------------------------|
| Greg Banks                     | Jackie Henderson              | Dave Mattens                    |
| Robert Bishop – <i>Excused</i> | Keith Higman – <i>Excused</i> | Mike Merringer – <i>Excused</i> |
| Mark Brown                     | Dave Hollett – <i>Excused</i> | Bill Oakes - <i>Excused</i>     |
| Cathy Caryl – <i>Excused</i>   | Angie Homola                  | Bob Pederson                    |
| Sheilah Crider                 | Betty Kemp                    | Helen Price Johnson             |
| John Dean                      | Larry Larson                  | Linda Riffe – <i>Excused</i>    |
| Judy Feldman                   | Elaine Marlow                 | Dan Sherk                       |
|                                |                               | Judge Strow                     |
|                                |                               | Patricia Terry – <i>Excused</i> |

**Also Attending:**

John McFarland, Interim Human Resources Director  
Jo Anne Sherrod for Patricia Terry  
Michael Oyola for Dave Hollett  
Dr. Case and Kerry Graves for Keith Higman  
Colleen Jokinen for Bill Oakes

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, other topics of interest included:

**Availability of Emergency Off-Site Facilities – Mike Merringer**

Mr. Merringer expressed concern about what appears to be Island County's lack of energy into the availability of off-site facilities for the County to operate should on-site facilities became uninhabitable. He was not sure if alternatives within the community are available. Chair Price Johnson indicated there are agreements in place; however, concerning specifics, staff will be asked to respond in terms of potential gaps.

**Update on the HR Director Selection Process – John McFarland**

Mr. McFarland reported that the interview committee concluded its interviews of candidates for the position of Human Resources Director. The Board, upon the interview committee's recommendation, subsequently appointed Melanie Bacon saying that her personality and skills will fit well with the County. Ms. Bacon will arrive sometime in September.

**Update on Collective Bargaining – John McFarland**

A tentative agreement is in place with Locals 1845 and 1845-I with the negotiating committee recommending approval of the contract. Mr. McFarland is informed that a vote is expected by

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
AUGUST 23, 2010 – REGULAR SESSION**

the first or second week of September. He will individually brief Elected Officials and Department Heads with 1845 and 1845-I members.

2010 Budget Call – Elaine Marlow

The 2011 budget call was sent out with information due to Ms. Marlow by September 3. The Board will hold its first budget hearing on October 4. Ms. Marlow reported about two initiatives on the ballot to privatize liquor sales that could potentially cost the County from \$170,000 to \$265,000 annually.

Other Items of Interest

- The Sheriff will participate with the DEA on September 25 with a pharmaceutical drug recall.
- The anticipated State Audit exit date is Sept 13 at 2:00 p.m.
- If not yet signed up for learning how to use the new reports in the new accounting system, a reminder to contact Diana Vaughan for training.
- Planning staff has completed a draft of all the elements of the Freeland Subarea Plan as required by the GMA. The issue will go forward for a series of three public meetings in Freeland followed with review by the Planning Commission and Board of County Commissioners.

*Roundtable adjourned at 11:43 a.m. The next Roundtable is scheduled for September 27, 2010 at 11:00 a.m.*

The Board of Island County Commissioners (including Diking Improvement District #4) met at 2:00 p.m. to consider items contained on the agenda. The meeting began with the Pledge of Allegiance.

PUBLIC INPUT OR COMMENTS (Record Part 2 @ :30)

Scott Dudley (serves on the Oak Harbor City Council as well as serves on the Board of the Economic Development Council of Island County), appearing as a concerned citizen; Frank Scelzi; Kristi Jensen; and Stan Stanley spoke to their opposition about the City's decision to change Pioneer Way to a one-way street. Specifically, they expressed their belief that the \$1,000,000 granted to the City in Rural County Economic Development Funds for the Pioneer Way reconfiguration project is not appropriately being used pursuant to the grant application.

The Board indicated that it is the Council of Governments (COG) that makes the decision about the distribution of Rural County Economic Development Funds. The COG makes recommendations to the Board of Island County Commissioners for decisions on awarding these funds.

CONSENT AGENDA (Record Part 2 @ 21:30)

*[Documents on file with the Clerk of the Board]*

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda with the exception of Item 4, *Purchase Order Nos. 9256-9259 to Harris Stratex Networks Inc.*, Item 5, *Personnel Action Authorizations*; and *Voucher No. A000308* moved to the Regular Agenda for consideration. Added to the Consent Agenda from the Chair's Agenda is Item 19, *Resolution C-70-10/R-24-10 Initiating a County Road Project*

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
AUGUST 23, 2010 – REGULAR SESSION**

*designated as CRP 10-05 and Item 20, Letter Request for a 20-day extension for Approval of Special Occasion Liquor License No. 092074.*

Pre-audited bills and vouchers totaling \$564,800.70

Warrant #s 400460-400459 totaling \$137,596.71

EFTs (electronic funds transfers) totaling \$59,469.46

Minutes from previous meeting(s): Special Sessions: 7/7 and 7/13/2010

Regular Sessions: 7/12, 7/19, 7/26, 8/2, 8/9, and 8/16/10

Work Sessions: 7/14 and 7/21/2010

*Juvenile Court Services*

- Contract Amendment JABG FFY09 with WA St. DSHS providing grant funding for the Alternative to Detention Work Crew. Contract No.: 0663-99171-06. Amount: \$10,580.00 (RM-JUV-10-341)
- Consolidated Contract FY2011 with WA St. DSHS providing grant funding for probation programs and personnel. Contract No.: 1063-93959. Amount: \$194,951.00 (RM-JUV-10-327)

*Planning & Community Development*

Contract with ESA Adolfson for Professional Services to assist in the Shoreline Master Program Update, a three year project as outlined in Grant Agreement G1100007, \$95,700 (RM-PLN-10-0364) Years 2 and 3 will need amendments. (Authorization for Chair to sign after completion of contract review process.)

*Public Health*

- Agreement Termination Notice – Termination of Omnibus Legal and Financial Agreement for Public Health Organizations Participating in the Regional Disaster Plan In Region 1. This agreement will be replaced by the Public Health Inter-Jurisdictional Mutual Aid Agreement
- Mutual Aid Agreement – Public Health Mutual Aid Agreement with signatory health jurisdictions in Washington State. Provides additional capabilities and surge capacity to local public health addressing emergencies or disasters that could overwhelm an immediate local or regional response. Contract No. HD-16-08; Contract Amount: \$ -0- (RM-HLTH-10-332)
- Contract Amendment with WA Department of Ecology – Coordinated Prevention Grant/Solid Waste Program. Amendment modifies grant language with no change to contract amount. Contract No. G1000416, Amendment No. 1; Contract Amount: \$75,952, Amendment Amount: \$ -0- (RM-HLTH-10-328)
- Contract Amendment with WA Recreation and Conservation Office – Lead Entity/Salmon Project. Amendment modifies scopes of work and adds \$50,000 in funding for Island Watershed/National Estuary Program. Contract No. 09-1500P, Replacement Amendment #2; Contract Amount: \$213,118, Amendment Amount: \$50,000 (RM-HLTH-10-339)

*Public Works – County Roads*

- Supplemental Agreement No. 1 – Washington State Department of Transportation; Local Agency Agreement LA 6590 – Island County Bicycle Touring Enhancement; Release of Construction Funds - \$66,000 (WSDOT/STPE-2015(074)-\$66,000) (RM-PW-10-337) (PW-1020-063)

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
AUGUST 23, 2010 – REGULAR SESSION**

- Resolution C-70-10/R-24-10 – In the Matter of Initiating a County Road Project designated as CRP 10-05, Work Order No. 71; East Harbor Road/Stewart Road Intersection Improvements.
- **Public Hearing Scheduled – October 5, 2010 – 6:00 p.m.**  
Location: Camano Senior & Community Center  
606 Arrowhead Road, Camano Island, WA  
Ordinance C-69-10/R-23-10 Regulating Speed Limit on North Camano Drive Amending Island County Code Title X, Chapter 10.01

Public Works - Drainage

Temporary Construction Easement & Agreement – Camano Country Club, Inc; Beach Drive Culvert Replacement, Work Order No. 480; Plat of Camano Country Club; Lot D & E; Sec. 19, Twp 31N, R 3 E. (RM-PW-10-323) (PW-1020-059).

Public Works – Capital Projects

Bid Award – Island County Jails Controls Replacement Project; PWP 08-06, Work Order 417; Award to Engineered Control Systems; \$639,459.27 (incl WSST)

Liquor Licenses

Letter request for 20-day extension for approval of special occasion liquor license No. 092074 by Meerkerk Rhododendron Gardens for a special occasion to be held October 2-3, 2010 from 9:00 a.m. to 5:00 p.m. at the Meerkerk Rhododendron Gardens, 3531 Meerkerk Lane, Greenbank.

REGULAR AGENDA (Record Part 2 @ 39:50)

*[Documents on file with the Clerk of the Board]*

Emergency Management

Purchase Order Nos. 9256-9259 Harris Stratex Networks Inc. for channel banks to enable ICOM to tie into the North West Regional Interoperable Communications (NWRIC) backbone. The equipment and installation is 100% grant funded through WA State Homeland Security Grant Program. Amount: \$54,510.93 (RM-DEM-10-0025)

Following discussion IT WAS MOVED BY HOMOLA, SECONDED BY DEAN, to APPROVE the purchase orders, with a correction to the cover sheet date, last paragraph, to reflect August 18. MOTION CARRIED: 3-0

Human Resources - Personnel Action Authorizations

With respect to the difference between the C-6 and C-8 designations (both Administrative Assistants), Mr. McFarland explained to Commissioner Homola that the classification is part of a broad category, that it would not be uncommon to see different pay structures under this broad classification depending upon the technical requirements, complexity, consequence of error, etc. He would need to analyze both positions in order to make a determination and will provide his result thereafter. Mr. McFarland indicated that a complete review of job classifications is necessary and that he believes the new HR director will place this item on her “to do” list.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
AUGUST 23, 2010 – REGULAR SESSION**

IT WAS MOVED BY HOMOLA, SECONDED BY DEAN, to APPROVE the Personnel Action Authorizations as presented. MOTION CARRIED: 3-0

| <u>Department</u>       | <u>PAA #</u> | <u>Description</u>                | <u>Position #</u> | <u>Action</u> | <u>Eff. Date</u> |
|-------------------------|--------------|-----------------------------------|-------------------|---------------|------------------|
| Juvenile Court Services | 059/10       | Secretary Admin Assistant .50 fte | 1403.01           | Replacement   | 09/16/10         |
| Planning                | 060/10       | Administrative Assistant          | 413.00            | Replacement   | 09/16/10         |

Voucher A000308/\$283.42/PSE

Based on the recommendation of Human Services,

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to DENY the claim. MOTION CARRIED: 3-0

Ms. Marlow suggested, to help the Auditor's office and achieve some time savings, that the Board direct Human Services to bring any appeals to Work Sessions for a ruling prior to vouchering. The Board agreed.

Consider appointments and/or re-appointments to various boards and committees

Recommendation of re-appointment of an Historical Society representative to the Historical Review Committee

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to RE-APPOINT Paula Spina. MOTION CARRIED: 3-0

Recommendation of appointment to the Ferry Advisory Committee – Coupeville Ferry Committee

IT WAS MOVED BY HOMOLA, SECONDED BY DEAN, to APPOINT Ian Jefferds. MOTION CARRIED: 3-0

PUBLIC HEARINGS

None Scheduled

REQUEST TO INTERVENE IN CLOSED RECORD APPEAL 132/10 – PAULA SPINA

(Record Part 3)

At 2:55 p.m. the Chair announced that the Board would recess until 3:20 p.m. to provide Commissioner Homola an opportunity to meet with legal counsel, as provided to the other two Commissioners in the morning, concerning a request from James Moore and Sue Symons to intervene in Closed Record Appeal 132/10 filed by Paula Spina.

At 3:23 p.m. the Board reconvened.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
AUGUST 23, 2010 – REGULAR SESSION**

IT WAS MOVED BY DEAN, SECONDED BY HOMOLA, to allow INTERVENTION by James Moore, et al. in Closed Record Appeal 132/10 filed by Paula Spina.

Commissioner Dean indicated that in his opinion there were three interests in the issue: 1) the proponents of the Rural Event Center; 2) the County; and 3) neighbors in opposition. By the Hearing Examiner's approval with conditions which presumably met with the opposing neighbors' acceptance, as evidenced by the fact that the neighbors did not appeal the decision with conditions, now that the conditions are being appealed he feels it proper for neighbors, not the County, to represent their interest.

Commissioner Homola asked that a written decision be submitted to the Intervenor that will include conditions on the advice of the County's legal department; such as, who will speak and time limits.

The Chair disclosed in the interest of fairness that there are parties involved in this issue that gave campaign contributions to her two years ago. She wanted it clear that whatever decision she makes either today or at the hearing in no way is affected by those contributions. She also agreed that the conditions in the written decision must be clear. In the interest of justice, it is important to be as fair as possible to all interests around the issue; however, the hearing is a Closed Record Hearing and so the Intervenor, as well as the other two parties, will be strictly held to maintaining the parameters of information considered. No new information will be allowed.

Commissioner Homola concurred with the Chair surrounding any campaign contributions of two years ago. If anyone gave her a campaign contribution it was because they believed in her integrity. She would step down if there were any concern of a breach of ethics.

The Chair having called for the vote, MOTION CARRIED: 3-0

COMMISSIONERS COMMENTS & ANNOUNCEMENTS (Record Part 3 @ 7:50)

Chair Price Johnson

- The Chair provided a handout that came from the Governor's office concerning *Fiscal Responsibility* and the budget.

Commissioner Homola

- The Commissioner encouraged the Board to look again at the Public Defender's contract with respect to whether the Public Defender is counting himself as part of the contract.
- She provided a brief update of the Jefferson County visit which was conducted to view Commissioner office operations at sister counties (Skagit County was visited last month) for informational purposes on how Island County might better streamline the Commissioner's office.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
AUGUST 23, 2010 – REGULAR SESSION**

EXECUTIVE SESSION ANNOUNCED

At 3:23 p.m. Chair Price Johnson announced that the Board would briefly recess then reconvene in Executive Session at 3:45 p.m. as provided under RCW 42.30.110(1)(g) to review the performance of a public employee. The Executive Session would be held in the Board's Conference Room #218, for approximately 10 minutes, with no announcement afterwards.

At 3:45 p.m. the Board reconvened in Executive Session.

There being no further business to come before the Board the meeting adjourned at 3:55 p.m. following Executive Session. Due to a fifth Monday in the month of August, and observance of the Labor Day holiday September 6, the Board will meet next in Regular Session on September 13, 2010 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

---

Helen Price Johnson, Chair

---

Angie Homola, Member

---

John Dean, Member

ATTEST:

---

Elaine Marlow, Clerk of the Board